

JAI BHARATH ARTS & SCIENCE COLLEGE

VENGOLA P O ,ARACKAPADY, ERNAKULAM DISTRICT-683 556 AFFILIATED TO MG UNIVERSITY

JAI BHARATH DIARY-2021

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"JAI BHARATH"

The name "Jaibharath" creates a happy, versatile, and expressive nature, along with good judgement and a fine sense of responsibility. These qualities enable individuals with this name to establish congenial relationships in positions of trust, particularly when dealing with the public.

CHAIRMAN

Mr.A M KHARIM
JAI BHARATH EDUCATIONAL FOUNDATION

PRINCIPAL

Prof(Dr.)MATHEW K A
JAI BHARATH ARTS & SCIENCE COLLEGE

VICE-PRINCIPAL

Prof.MUHAMMED V P
JAI BHARATH ARTS & SCIENCE COLLEGE



Jai Bharath aims to create an institution committed to academic excellence, producing students with the ability to think critically, creatively, become technologically literate, and communicate effectively. It also seeks to serve society by providing affordable, quality higher education to all at all times.

MISSION

Empowering students with innovative and techno savvy, learning, teaching, mentoring, peer and co-interaction, experiential learning, industrial visits, yoga, meditation, and a variety of personal development programmes for the realization of the abundant potential of individuals. Jai Bharath envisages creating a teaching and research-oriented institution of higher-level learning. Jai Bharath provides the needs of the students to pursue their education goals, facilities to determine the direction of their profession and a respectable position in the community and society with superior intellectual and working skills. Jai Bharath aims to explore, develop and apply human and technological capabilities for the benefit of the regional, national and international community. Also aim to develop culture, character and competence. And to make students responsible and useful citizens of the country

PROFILE- JAIBHARATH ARTS & SCIENCE COLLEGE

Jai Bharath Arts & Science College is an institute committed to provide world-class career-oriented Education and Training started in the year 2002 at Arackapady ,Perumbavoor .The college is affiliated to MG University ,Kottayam It is about having exceptional facilities and highly qualified dedicated faculty that stand behind its students. It is about achieving a rich and balanced teaching experience, inside and outside the classroom

The Institute is committed to maintain a position at the forefront of knowledge, graduate the most talented and qualified students in the region who are capable of playing an active role in the continuing development of their chosen profession and supporting the needs of the local industry and society. The outcome based education systems are introduced and it permits the students to learn and acquire specialized skill by studying job oriented and advanced learners courses along with their studies. Now the college offers 7 PG courses & 12 UG courses with more than 1500 students and over 75 faculty members spread over the UG and PG programs

PROGRAMS OF STUDY

I.THREE YEAR UNDER GRADUATE PROGRAMS

BACHELOR IN BUSINESS ADMINISTRATION	-100 SEATS
B.COM COMPUTER APPLICATION MODEL I	-120 SEATS
B.COM COMPUTER APPLICATION MODEL II	-120 SEATS
B.COM FINANCE & TAXATION MODEL I	-60 SEATS
B.COM FINANCE & TAXATION MODEL II	-120 SEATS
B.COM TRAVEL &TOURISM MODEL II	-60 SEATS
B.COM MARKETING MODEL II	-60 SEATS
BACHELOR IN COMPUTER APPLICATION	-60 SEATS
B.SC COMPUTER SCIENCE	-60 SEATS

B.SC CYBER FORENSIC -36 SEATS

B.SC ELECTRONICS -60 SEATS

BA ENGLISH LITERATURE & COMMUNICATION STUDIES -60 SEATS

II.TWO YEAR POST GRADUATE PROGRAMS

MBA -120 SEATS

MSW -50 SEATS

MSC ELECTRONICS -30 SEATS

MSC COMPUTER SCIENCE -15 SEATS

M.COM FINANCE & TAXATION -48 SEATS

M.COM MARKETING & INTERNATIONAL STUDIES -20 SEATS

MSc COMPUTER ENGG & NETWORK TECHNOLOGY -12 SEATS

COLLEGE COUNCIL

1.Dr.MATHEW K A PRINCIPAL

2.Mr.MUHAMMED V P VICE PRINCIPAL

3.Dr.PRADEEP KUMAR C MBA DIRECTOR

4.Dr.SEBASTIAN P J HOD, COMMERCE

5.Mr.JITHESH KUMAR K HOD, ELECTRONICS

6.Mrs.SABIRA BEEGUM HOD,COMMERCE(PG)

7.Mrs.SAHALA BASHEER HOD ,COMPUTER

8.Mrs.DEEPTHY RAJ HOD,SOCIAL WORK

9.Dr.RAJESWARI R HOD,BBA

10.Dr.NEENU WILSON HOD,MBA

11.Mr.KHAIS A E HOD, ENGLISH

12.Mrs.BIBITHA O B CO-ORDINATOR, B.COM M1 CA

13.Mrs.FESSIN M M CO-ORDINATOR, B.COM M2 CA

14.Mrs.SHIMIMOL M H CO-ORDINATOR, B.COM TAX

15.Mrs.SREEJA M U CO-ORDINATOR,B.COM TT

16.Mrs.LIBINA T BASHEER CO-ORDINATOR, B.COM MKT

INTERNAL QUALITY ASSURANCE CELL(IQAC)

CHAIRPERSON

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Mr. SIDDIQUE PM, Administrative Officer

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Dr. RAJESWARI, Dept of BBA

Mrs. DEEPTHY RAJ, Dept of Socialwork

Mrs. HASNA A E, Dept of Electronics

Mrs.**S**AHALA K I, **Dept of Computer**

Dr. NEENU WILSON, Dept of MBA

Mr. KHAISA E, Dept of English

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Mr.A.M.KHARIM, Chairman JBEF

LOCAL BODY REPRESENTATIVE

Ms. ANU PATHROSE, Ward member

STUDENT REPRESENTATIVE

Ms. RESHMA K S, Student of MSc

REPRESENTATIVE FROM ALUMNI/INDUSTRY/PTA

Mr.Josvin Paul Koikkara, Alumni

Mr. YUFFAS SALIM, Industrialist(Safa Traders)

Mrs Seethalakshmi, PTA

IQAC COORDINATOR

Mr. JITHESH KUMAR K, HOD, Dept of Electronics

FACULTY & STAFF

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MRS.DIVYA E R	MCA	9745556675
Mrs.REMYA SURENDRAN	MBA	9846306212
Mrs.GRANI MANIYAN	MBA	9995111221
Mrs.AFNITHA K M	MCA	7994207637
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Mrs.SALINI C	M.Com	9539681627
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Mrs.MIDHUNA CHANDRAN	M.Com	7012538275
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Ms.ROSNA TJ	M.Com	7034281056
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DEDARTMENT OF MAN	AGEMENT	

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Mrs.SRUTHI CP	MBA	9526608777
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Mr.M G BABY	MA	9496061822
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Mr.GEETHAKRISHNAN S B	MA	9495254209
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Mr.TERIS AMAL CA	MA	9995323244
Ms.K S VINEETHA	MA	8075001788
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Ms.SELMA PAUL	MA	8301045446
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DEPARTMENT OF LANG	<u>SUAGE</u>	
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Mrs.SASIKALA P.S	MA,M.Ed	9447938222
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Mr.DILEEP AUGUSTINE	M.Sc	
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Mrs.UMAIBA K A	M.Sc	9947146670

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Mrs.LILLY THOMAS	Accountant	9656645328
Mrs.SOUFIA BEEVI C Y	Librarian	9400931471
Mrs.AISHABEEVI P K	Head Clerk	9605463240
Mrs.RAJITHA K	Clerk	9539347206
Mrs.SUJA V CHACKO	Asst.Librarian	8547590520
Mrs.SUBAIDA B S	Asst.Librarian	9496435202
Mrs.SAFFIA C Y	Cashier	9496652419
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Mrs.SHOBHA RUBEENA	Office Assistant	9961573127
Mr.GEORGE	CSO	9446434977
Mrs.RASHEEDA E S	LAB Assistant	9744236832
Mr.ANTONY	LAB Assistant	9605652596
Mr.KUNJUMUHAMMED	Electrician	9400656357
Mrs.SUBAIDHA C M	Sweeper	9605673719
Mrs.FATHIMA	Sweeper	9605673719

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MANAGER : Mr.SAID RISWAN

PRINCIPAL : Dr.MATHEW K A

VICE PRINCIPAL : Mr.MUHAMMED V P

DIRECTOR : Dr.PRADEEP KUMAR C

LIAISON OFFICER FOR : Mr.JITHESH KUMAR K
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STAFF SECRETARY : Mrs.SABIRA BEEGUM

SUPERINTENDENT : Mr.SIDDIQUE P M

CAMPUS DISCIPLINE : Dr.P J SEBASTIAN

IQAC COORDINATOR : Mr.JITHESH KUMAR K

PUBLIC INFO OFFICER : Mrs.AISHABEEVI P K

ACADEMIC COORDINATOR : Mrs.SAHALA BASHEER

ACADEMIC MONITORING CELL

Dr.MATHEW K A : PRINCIPAL

Mr.MUHAMMED V P : VICE PRINCIPAL

Mrs.SAHALA BASHEER : ACADEMIC COORDINATOR

Mr.M G BABY : MEMBER

Mrs.LISHA MATHEW : MEMBER

Mr.JITHESH KUMAR K : IQAC COORDINATOR

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Mrs.DEEPTHY RAJ : MEMBER

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I.CURRICULAR ASPECTS

Coordinators:-Mrs.Sabira Beegum, Mrs.Afnitha K A

CBCSS-PGCSS Coordinator : Mrs.SHIMIMOL M H

VALUE EDUCATION : Mrs.LIBINA T BASHEER

COLLEGE CALENDAR : Mr.JITHESH KUMAR K

WEBSITE : Mrs.AFNITHA K A

ADD ON COURSES : Mr.REMYA SURENDRAN
SKILL ACQUISITION : Ms.ARATHY SREEKUMAR

COACHING CLASSES : SHABANA BANU I
ONLINE COURSES- : Mrs.SASIKALA PS

MOOC, SWAYAM, NPTEL, ETC

NEWS LETTER : ANJU M M

CURRICULUM FEEDBACK : RESMI RADHAKRISHNAN

INDUCTION PROGRAMS : JITHESH KUMAR K

II.TEACHING , LEARNING & EVALUATION

Coordinators:-Prof.SahalaBasheer,AstProf.RemyaSree K N

SUPERINTENDENT OF EXAMS : Mr.JITHESH KUMAR K
SENIOR SUPERINTENDENT : Mr.DILEEP AUGUSTINE

OF EXAMS

COORDINATOR OF INTERNAL : Mrs.BIBITHA O B

ASSESSMENTS MONITORING

RESULT ANALYSIS : Mr.JITHESH KUMAR K

TEACHER EVALUATION : Mrs.SIGU K PAUL
CONVENER, GRIEVANCE : Dr.P J SEBASTIAN

REDRESSAL CELL

COURSE PLAN : Mrs.REMYA RAJAN
FEEDBACKS FROM PARENTS : Mrs.SHABANA C I
MENTORING : Mrs.LISHA MATHEW
REMEDIAL TEACHING : Mrs.GRANIMANIYAN

PEER TEACHING : Mrs.FESSIN M M

BRIDGE COURSES : Mrs.SALINI C

INSTITUTE TRAINING : Mrs.SRUTHI C P

PROGRAMS

ACADEMIC CALENDAR : Mrs.DIMNA M M

TIME TABLE : Mrs.AVANI WILSON

COURSE FILE : Mr.JITHESH KUMAR K

COURSE EVALUATION : Mr.JITHESH KUMAR K

LANGUAGE LAB : Ms.SHAHANA MANSUR

TEACHERS PERFORMANCE : Mrs.THASMI N A

RECORD

III.RESEARCH, INNOVATION& EXTENSION

Coordinators:-Dr.NeenuWilson, AsstProf. Anitha Mary P V

EXTENSION & CONSULTANCY

SERVICES

CONSULTANCY SERVICE : Dr PRADEEPKUMAR C
BLOOD DONATION CLUB : Mrs.REMYA SURENDRAN

MEDIA & PUBLIC RELATION : Mr.MUHAMMED V P &

Mrs.DEEPTHY RAJ

: Mr.SHIJAD P A &

Mrs.ROSNA T J

AUDIO/VIDEO RECORDING : Mr.DILEEP AUGUSTINE
WEBINARS/SEMINARS : MR.TERIS AMAL C A

RESEARCH COMMITTEE

Dr.MATHEW K A
DR.RAJESARI R
Mrs.DEEPTHY RAJ

TALENT CORNER

INSTITUTIONAL INNOVATION COUNCIL

Dr.MATHEW K A

Mr.DILEEP AUGUSTINE
Mr.JITHESH KUMAR K
Mr.SREEJITH SKUMARAN

IV.INFRASTRUCTURE & LEARNING RESOURCES

Coordinators:-Prof.Deepthy Raj, Asst Prof. Pragathi P K

EQUIPMENT MAINTENANCE & : Mr.ANSHAD PAREED &

STOCK REGISTER Mr.ANTONY

CAMPUS BEAUTIFICATION : Ms.ANCY T B,Ms.TASLIMA K S

DISPLAY BOARDS : Mrs.SREEJA M U

SMART CLASSROOMS : Mrs.ATHIRA SAILAS

COMPUTER LABS INCHARGE : Mrs.RAJANI M R
DIGITAL DISPLAY & CCTV : Mrs.UMAIBA K A

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Mr.SIRAJUDHEEN

Mr.SIDDIQUE P M

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Mr.SAID RISWAN

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Mr.SIRAJUDHEEN

Mr.SIDDIOUE P M

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CAMPUS DEVELOPMENT COMMITTEE

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Dr.MATHEW K A

Mr.SAID RISWAN

Mr.JITHESH KUMAR K

Mr.MUHAMMED V P

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Mr.SAID RISWAN

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Mr.JITHESH KUMAR K

Mrs.SOFIYA BEEVI C Y

V.STUDENT SUPPORT & PROGRESSION

Coordinators:-Prof.Khais AE, Ast Prof. K S Vineetha

PLACEMENT OFFICER : Mr.DILEEP AUGUSTINE

ASST.PLACEMENT OFFICER : Mrs.NEETHU LAKSHMI V.H

STAFF ADVISOR : Mr.SHIJAD P A

RETURNING OFFICER : Mr.DILEEP AUGUSTINE

ASST RETURNING OFFICER : Mr. SHIJAD P A

OBSERVER : Mrs.SABIRA BEEGUM

NSS PROGRAM OFFICERS : Mrs REMYA SURENDRAN &

Mr.DILEEP AUGUSTINE

ARTS FESTIVAL & : Mr.RAJESH M S
CULTURAL PROGRAMS : Mr.SHIJAD P A

CAREER GUIDANCE : Mrs.ARATHY SREEKUMAR &

COUNSELING CELL : Mrs, DEEPTHY RAJ

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ENDOWMENTS & AWARDS : Mrs.SHEEJA JANARDHANAN

WOMEN EMPOWERMENT : Ms.NIMITHA MATHEW
STUDENTS UNIFORM : Mr.MUHHAMMED V P

NATURE CLUB : Ms.SULFATH C Y

DEBATE CLUB : Mr.M G BABY

QUIZ CLUB : Mrs.KRISHNA B

HR CLUB : Mrs.JOHNYKUTTY K A
ANTI DRUGS CELL : Mr.SANTHIKRISHNA K

TOURISM CLUB : Mrs.ASEELA M M&

Mr.ANSHAD PAREED

ASAP : Mrs.SABIRA BEEGUM

REPORTS & NEWS : Mrs.SELMA PAUL

COMPUTER LITERACY : Mrs.SIGU K PAUL

MUSIC CLUB : Dr.MATHEW K A

ANTI RAGGING CELL : Mr.KHAIS A E

LANGUAGE LAB : Mr.GEETHAKRISHNAN

ICT ENABLED EDUCATION : Mrs.NEENU JACOB

SPOKEN HINDI CLUB : Mrs.SASIKALA P S

LITERARY CLUB : Mr.GEETHA KRISHNAN

SC/ST CELL

Dr MATHEW K A Mrs SARISANKAR

Mrs MIDHUNA CHANDRAN

MINORITY CELL

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Mr DILEEP AUGUSTINE Coordinator
Mrs SHIMT MOL M H Member

Mrs SHIMI MOL M H Member
Mr M G Baby Member
Ms SHABANA C A Member

GRIEVANCE REDRESSAL CELL

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DrP J SEBASTIAN Member
MsDIVYA ROSE VARGHESE Member

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Dr MATHEW K A Chairman

SUBINSPECTOR OF POLICE Representative of Police

Administration

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MsDEEPTHY RAJ FACULTY Member
MsKHAIS A E SQUAD Member
DrRAJESWARI R FACULTY Member
Mr MIDHUN K R STUDENT

Mr MIDHUN K R STUDENT
Ms DEVIKA GOPINATH STUDENT

Mrs.ANU PATHROSE LOCAL GOVT MEMBER

ANTI RAGING SQUAD

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MrsSHABANA C A MEMBER
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MrsRESHMA T H MEMBER

MINORITY CELL

Dr MATHEW K A Chairman
Mr SHIJAD P A Coordinator
Ms UMAIBA K A Member
Ms REMYA SURENDRAN Member
Ms DIMNA M M Member

VI.GOVERNANCE, LEADERSHIP & MANAGEMENT

Coordinators:-Dr.RajeswariR,Asst Prof.Rajani M R
VII.INSTITUTIONAL VALUES & BEST PRACTICES

Coordinators:-Prof.GeethaKrishnan,Asst Prof.Hasna A E

UNDER GRADUATE PROGRAMS UNDER CHOICE BASED CREDIT SYSTEM

Mahatma Gandhi University introduced Choice Based Course-Credit- Semester System and Grading in the colleges from the Academic year 2013-14 onwards, under Indirect Grading System.

1. DURATION

The duration of U.G. programmes shall be 6 semesters. There shall be two Semesters in an academic year, the "ODD" semester commences in June and on completion, the "EVEN" Semester commences. There shall be two months' vacation during April/May.

- 2. PROGRAM STRUCTURE
- 3. EXAMINATIONS

The evaluation of each paper shall contain two parts:

(1) Internal or In-Semester Assessment (ISA) (i) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4.

Both internal and external marks are to be rounded to the next integer. All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade Point	Grade
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65 B Above Average		6
45 to below 55	C Satisfactory	5
35 to below 45 D Pass		4
Below 35 F Failure		0
	AbAbsent	0

Note: Decimals are to be rounded to the next whole number

4. CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a paper is calculated using the formula:- CP=Cx GP, where C is the Credit and GP is the Grade point

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula: -

SGPA TCP/TC, where TCP is the Total Credit Point of that semester.

Cumulative Grade Point Average (CGPA) is calculated using the formulas :-

CGPA TCP/TC, where TCP is the Total Credit Point of that programme.

Parton of mind is the most important aspect of education (2/380)

Grade Point Average (GPA) of different category of courses viz. Common

Course & Common Course II, Complementary Course I, Complementary Coursell, Vocational course,

Core Course is calculated using the formula:-

GPA =TCP/TC, where TCP is the Total Credit Point of a category of course.

TC is the total credit of that category of course

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below.

MODEL-I

B.Com Degree Programme Model-I Course Structure

Common Courses

SI No	Course Name	Credit	Hours per week
1	Language- English-I	4	5
2	Second Language-I	4	4
3	Language- English-II	4	5
4	Second Language-II	4	4
5	Language- English- III	3	3
6	Language- English -IV	3	3
	TOTAL – Common Course 1 – 14 credits and Common Course 2- 8 credits	22	-

Complementary Courses

SI No	Course Name	Credit	Hours per week
1	Banking and Insurance	3	4
2	Principles of Business Decisions	3	4
	TOTAL	6	

Core Courses

SI No	Course Name	Credit	Hours per week
1	Dimensions and Methodology of Business Studies	2	3
2	Financial Accounting I	4	5
3	Corporate Regulations and Administration	3	4
4	Financial Accounting II	4	5

5	Business Regulatory Framework	3	4
6	Business Management	3	3
7	Corporate Accounts I	4	5
8	Quantitative Techniques for Business- 1	4	5
9	Financial Markets and Operations	3	4
10	Marketing Management	3	3
11	Optional - 1	4	5
12	Corporate Accounts II	4	6
13	Quantitative Techniques for Business- II	4	6
14	Entrepreneurship Development and Project Management	4	5
15	Optional - 2 -	4	5
16	Cost Accounting - 1	4	6
17	Environment Management and Human Rights	4	5
18	Financial Management	4	5
19	Optional - 3	4	5
20	Cost Accounting - 2	4	6
21	Advertisement and Sales Management	3	4
22	Auditing and Assurance	4	5
23	Management Accounting	4	5
24	Optional - 4	4	5
25	Project and Viva	1	-
	TOTAL	89	
	1		1

Details of Optional Courses

Sl No	Course Name	Credit	Hours per week	
	FINANCE AND TAXATION			
1	Goods and Services Tax	4	5	
2	Financial Services	4	5	
3	Income Tax- I	4	5	
4	Income Tax - II	4	5	
	COMPUTER APPLICATIONS			
1	Information Technology for Business	4	5	
2	Information Technology for Office	4	5	
3	Computerized Accounting	4	5	
4	Software for Business and Research	4	5	

	CO-OPERATION		
1	Basics of Co-operation	4	5
2	Management of Co-operative Enterprises	4	5
3	Co-operative Legal System	4	5
4	Accounting for Co-operative Societies	4	5
	TRAVEL AND TOURISM		
1	Fundamentals of Tourism	4	5
2	Travel and Tourism Infrastructure	4	5
3	Hospitality Management	4	5
4	Tourism and Cultural Heritage of India	4	5
	MARKETING		
1	Customer Relationship Management	4	5
2	Services Marketing	4	5
3	Marketing Research	4	5
4	International Marketing	4	5

OPEN COURSES OFFERED

SI No	Course Name	Credit	Hours per week
1	CO5OP01- Fundamentals of Banking and Insurance	3	4
2	CO5OP02- Capital Market and Investment Management	3	4
3	CO5OP03- Fundamentals of Accounting	3	4
	TOTAL	3	

Semester- wise details

Sl No	Course Code	Course Name	Credi t	Hour s per week
1		Language- English-I	4	5
2		Second Language-I	4	4

3	CO1CRT0	Dimensions and Methodology of Business Studies	2	3
4	CO1CRT0 2	Financial Accounting I	4	5
5	CO1CRT0	Corporate Regulations and Administration	3	4
6	CO1CMT 01	Banking and Insurance	3	4
		TOTAL	20	25

Sl No	Course Code	Course Name	Cred it	Hour s per week
1		Language- English-I	4	5
2		Second Language-I	4	4
3	CO2CRT0 4	Financial Accounting II	4	5
4	CO2CRT0 5	Business Regulatory Framework	3	4
5	CO2CRT0 6	Business Management	3	3
6	CO2CMT0 2	Principles of Business Decisions	3	4
		TOTAL	21	25

Sl No	Course Code	Course Name	Cred it	Hou rs per week
1		Language- English-I	3	3
2	CO3CRT0 7	Corporate Accounts I	4	5
3	CO3CRT0 8	Quantitative Techniques for Business- 1	4	5
4	CO3CRT0	Financial Markets and Operations	3	4
5	CO3CRT1	Marketing Management	3	3
6		Optional - 1		
	CO3OCT0 1	Finance and Taxation-Goods and Services Tax	4	5
	CO3OCT0 2	Computer Application- Information Technology for Business (Theory)	3	3

	Information Technology for Business (Practical)- <i>Exam in semester 4 only</i>	-	2
CO3OCT0 3	Co-operation- Basics of Co-operation	4	5
CO3OCT0 4	Travel and Tourism - Fundamentals of Tourism	4	5
CO3OCT0 5	Marketing- Customer Relationship Management	4	5
	TOTAL for streams other than Computer Applications	21	25
	TOTAL for Computer Application Stream	20	25

Sl No	Course Code	Course Name	Credi t	Hour s per week
1		Language- English-I	3	3
2	CO4CRT1	Corporate Accounts II	4	6
3	CO4CRT1	Quantitative Techniques for Business- II	4	6
4	CO4CRT1	Entrepreneurship Development and Project Management	4	5
5	CO4	Optional - 2 -	4	5
	CO4OCT0 1	Finance and Taxation- Financial Services	4	5
	CO4OCT0 2	Computer Application- Information Technology for Office (Theory)	3	3
		Information Technology for Office (Practical)	-	2
	CO34OCP 01	Computer Application Practical Examination for Information Technology for Office and Information technology for Business	2	NA
	CO4OCT0 3	Co-operation-	4	5

	Management of Co-operative		
	Enterprises		
CO4OCT0	Travel and Tourism-	4	5
4	Travel and Tourism Infrastructure	4	3
CO4OCT0	Marketing-	4	_
5	Services Marketing	4	5
	TOTAL for streams other	10	25
	than Computer Application	19	25
	TOTAL for Computer		
	Application	20	25
	Stream		

Sl No	Course Code	Course Name	Credi t	Hour s per week
1	CO5CRT1 4	Cost Accounting - 1	4	6
2	CO5CRT1 5	Environment Management and Human Rights	4	5
3	CO5CRT1 6	Financial Management	4	5
4		Optional - 3		
	CO5OCT0 1	Finance and Taxation- Income Tax- I	4	5
	CO5OCT0 2	Computer Application-	3	3
		Computerised Accounting(Theory)		
		Computerised Accounting (Practical)- Examination in 6 th Semester only	-	2
	CO5OCT0	Co-operation- Co-operative Legal System	4	5
	CO5OCT0 4	Travel and Tourism- Hospitality Management	4	5
	CO5OCT0 5	Marketing- Marketing Research	4	5
5		Open Course	3	4
		TOTAL for streams other than Computer Application	19	25
		TOTAL for Computer Application stream	18	25

Sl No	Course Code	Course Name	Credi t	Hour s per week
1	CO6CRT17	Cost Accounting - 2	4	6
2	CO6CRT18	Advertisement and Sales Management	3	4
3	CO6CRT19	Auditing and Assurance	4	5
4	CO6CRT20	Management Accounting	4	5
5	CO6OCT	Optional - 4	4	5
	CO6OCT01	Finance and Taxation- Income Tax- II	4	5
	CO6OCT02	Computer Application- Software for Business and Research (Theory)	3	3
		Software for Business and Research(Practical)	-	2
	CO56OCP0 1	Computer Application- Practical Examination – Computerised Accounting and Software for Business and Research	2	NA
	CO6OCT03	Co-operation- Accounting for Co-operative Societies	4	5
	CO6OCT04	Travel and Tourism- Tourism and Cultural Heritage of India	4	5
	CO6OCT05	Marketing- International Marketing	4	5
6	CO6PR01	Project and Viva	1	-
		TOTAL for streams other than Computer Application	20	25
		TOTAL for Computer Application Stream	21	25

B.Com Degree Programme Model-II Course Structure

Common Courses

Sl No	Course Name	Credit	Hours per week
1	Language- English-I	4	5
2	Second Language-I	4	5
3	Language- English-II	4	5
4	Second Language-II	4	5
5	Language- English- III	3	5
6	Language- English -IV	3	5
	TOTAL	22	

Complementary Courses

Sl No	Course Name	Credit	Hours per week
1	Banking and Insurance	3	3
2	Principles of Business Decisions	3	3
3	Finance and Taxation-E- Commerce	4	5
	Computer Application- Programming in 'C' (Theory)	3	3
	Computer Application Programming in 'C' (Practical)	1(combined practical exam in even sem)	2
	Travel and Tourism E Commerce	4	5
	Marketing E Commerce	4	5
	Logistics Management- E Commerce	4	5

4	Finance and Taxation-Income Tax- Assessment and Planning	4	5
	Computer Application- Database Management System	3	3
	Computer Application Database Management System (Practical)	1(combined practical exam)	2
	Travel and Tourism Tourism Environment and Ecology	4	5
	Marketing Consumer Behaviour	4	5
	Logistics Management- Consumer Behaviour	4	5
	TOTAL	14	

Core Courses

Sl No	Course Name	Credit	Hours per week
1	Dimensions and Methodology of Business Studies	2	3
2	Financial Accounting I	4	5
3	Corporate Regulations and Administration	3	4
4	Financial Accounting II	4	5
5	Business Regulatory Framework	3	4
6	Business Management	3	3
7	Corporate Accounts I	4	4
8	Quantitative Techniques for Business- 1	4	4
9	Financial Markets and Operations	3	4
10	Marketing Management	3	3
11	Optional - 1	4	5
12	Corporate Accounts II	4	5
13	Quantitative Techniques for Business- II	4	5
14	Entrepreneurship Development and Project Management	4	5
15	Optional - 2 -	4	5
16	Cost Accounting - 1	4	6
17	Environment Management and Human Rights	4	5
18	Optional - 3	4	5
19	Cost Accounting - 2	4	6
20	Advertisement and Sales Management	3	4
21	Management Accounting	4	5
22	Optional - 4	4	5

23	Project and Viva	1	-
	TOTAL	81	

Details of Optional Courses

Sl No	Course Name	Credit	Hours per week
	FINANCE AND TAXATIO	N	
1	Goods and Services Tax	4	5
2	Financial Services	4	5
3	Income Tax- I	4	5
4	Income Tax - II	4	5

COMPUTER APPLICATIONS			
1	Information Technology for Business	4	5
2	Information Technology for Office	4	5
3	Computerized Accounting	4	5
4	Software for Business and Research	4	5
	TRAVEL AND TOURISM	Л	
1	Fundamentals of Tourism	4	5
2	Travel and Tourism Infrastructure	4	5
3	Hospitality Management	4	5
4	Tourism and Cultural Heritage of India	4	5
	MARKETING		
1	Customer Relationship Management	4	5
2	Services Marketing	4	5
3	Marketing Research	4	5
4	International Marketing	4	5
	LOGISTICS MANAGEME	NT	
1	Introduction to Logistics Management	4	5
2	Principles of Logistics Information	4	5
3	Air Cargo Logistics Management	4	5
4	Shipping and Ocean Freight Logistics Management	4	5

OPEN COURSES OFFERED

Sl No	Course Name	Credit	Hours per
			week
1	CO5OP01- Fundamentals of Banking and Insurance	3	4
2	CO5OP02- Capital Market and Investment Management	3	4
3	CO5OP03- Fundamentals of Accounting	3	4

Semester-wise details

SI No	Course Code	Course Name	Credit	Hours per week
1		Language- English-I	4	5
2		Second Language-I	4	5
3	CO1CRT01	Dimensions and Methodology of Business Studies	2	3
4	CO1CRT02	Financial Accounting I	4	5
5	CO1CRT03	Corporate Regulations and Administration	3	4
6	CO1CMT01	Banking and Insurance	3	3
		TOTAL	20	25

Sl No	Course Code	Course Name	Credit	Hours per week
1		Language- English-I	4	5
2		Second Language-I	4	5
3	CO2CRT04	Financial Accounting II	4	5
4	CO2CRT05	Business Regulatory Framework	3	4
5	CO2CRT06	Business Management	3	3
6	CO2CMT02	Principles of Business Decisions	3	3
		TOTAL	21	25

Sl No	Course Code	Course Name	Credit	Hours per week
1		Language- English-I	3	5
2	CO3CRT07	Corporate Accounts I	4	4
3	CO3CRT08	Quantitative Techniques for Business- 1	4	4
4	CO3CRT09	Financial Markets and Operations	3	4
5	CO3CRT10	Marketing Management	3	3
6		Optional - 1		
	CO3OCT01	Finance and Taxation-Goods and Services Tax	4	5
	CO3OCT02	Computer Application- Information Technology for Business (Theory)	3	3

	Applications TOTAL for Computer Application Stream	20	25 25
	TOTAL for streams other than Computer	2.1	
CO3OCT06	Logistics Management 1Introduction to Logistics Management	4	5
CO3OCT05	Marketing Customer Relationship Management	4	5
CO3OCT04	Travel and Tourism Fundamentals of Tourism	4	5
	Information Technology for Business (Practical)- <i>Exam in semester 4 only</i>	•	2

Sl No	Course Code	Course Name	Credit	Hours per week
1		Language- English-I	3	5
2	CO4CRT11	Corporate Accounts II	4	5
3	CO4CRT12	Quantitative Techniques for Business- II	4	5
4	CO4CRT13	Entrepreneurship Development and Project Management	4	5
5		Optional - 2 -	4	5
	CO4OCT01	Finance and Taxation- Financial Services	4	5
	CO4OCT02	Computer Application- Information Technology for Office (Theory)	3	3
		Information Technology for Office (Practical)	-	2
	CO34OCP01	Computer Application Practical Examination for Information Technology for Office and Information technology for Business	2	NA
	CO4OCT04	Travel and Tourism Travel and Tourism Infrastructure	4	5
	CO4OCT05	Marketing Services Marketing	4	5
	C04OCT06	Logistics Management Principles of Logistics Information	4	5
		TOTAL for streams other than Computer Application	19	25
		TOTAL for Computer Application Stream	20	25

	Course	Semester- 3		Hours
Sl No	Code	Course Name	Credit	per week
1	CO5CRT14	Cost Accounting - 1	4	6
2	CO5CRT15	Environment Management and Human Rights	4	5
3	CO5CMT07	Complementary Course Finance and Taxation- E- Commerce	4	5
	CO5CMT08	Computer Application- Programming in 'C' (Theory)	3	3
		Programming in 'C' (Practical)- Examination in sem 6 only	-	2
	CO5CMT07	Travel and Tourism E Commerce	4	5
	CO5CMT07	Marketing E Commerce	4	5
	CO5CMT07	Logistics Management- E Commerce	4	5
4		Optional - 3		
	CO5OCT01	Finance and Taxation- Income Tax- I	4	5
	CO5OCT02	Computer Application- Computerised Accounting(Theory)	3	3
		Computerised Accounting (Practical)- Examination in 6 th Semester only	-	2
	CO5OCT04	Travel and Tourism Hospitality Management	4	5
	CO5OCT05	Marketing Marketing Research	4	5
	CO5OCT06	Logistics Management Air Cargo Logistics Management	4	5
5		Open Course	3	4
		TOTAL for streams other than Computer Application	19	25
		TOTAL for Computer Application stream	17	25

CLN	Course	Common Norma	C 1'4	Hours
Sl No	Code	Course Name	Credit	per week

1	CO6CRT17	Cost Accounting - 2	4	6
2	CO6CRT18	Advertisement and Sales Management	3	4
3	CO6CMT09	Complementary Course Finance and Taxation Income Tax- Assessment and Planning	4	5
	CO6CMT10	Computer Application- Database Management System	3	3
		Database Management System (Practical)	-	2
	CO56CMP01	Computer Application Practical Examination for Programming in C and Data Base Management System	2	NA
	CO6CMT11	Travel and Tourism Tourism Environment and Ecology	4	5
	CO6CMT12	Marketing Consumer Behaviour	4	5
	CO6CMT12	Logistics Management- Consumer Behaviour	4	5
4	CO6CRT20	Management Accounting	4	5
5	CO6OCT	Optional - 4	4	5
	CO6OCT01	Finance and Taxation- Income Tax- II	4	5
	CO6OCT02	Computer Application- Software for Business and Research (Theory)	3	3
		Software for Business and Research(Practical)	-	2
	CO56OCP01	Computer Application- Practical Examination – Computerised Accounting and Software for Business and Research	2	NA
	CO6OCT04	Travel and Tourism Tourism and Cultural Heritage of India	4	5
	CO6OCT05	Marketing International Marketing	4	5
	CO6OCT06 Logistics Management Shipping and Ocean Freight Logistics Management		4	5
6	CO6PR01	Project and Viva	1	-
		TOTAL for streams other than Computer Application		25
		TOTAL for Computer Application Stream	22	25

COURSE DESIGN						
Semester	Title	Course	Credit	Hours/week		
First semester						
BA1CRT01	Principles and Methodology of Management	Core	4	6		
BA1CRT02	Business Accounting	Core	4	6		
BA1CMT03	Fundamentals of Business Mathematics	Complementary	4	4		
BA1CMT04	Fundamentals of Business Statistics	Complementary	4	4		
BA1CCT05	English Paper –I	Common	4	5		
			20	25		
Second semester						
BA2CRT06	Cost and Management Accounting	Core	4	6		
BA2CRT07	Business Communication	Core	4	6		
BA2CMT08	Mathematics for Management	Complementary	4	4		
BA2CMT09	Statistics for Management	Complementary	4	4		
BA2CCT10	English Paper –II	Common	4	5		
			20	25		
Third Semester						
BA3CRT11	Human Resource Management	Core	4	5		
BA3CRT12	Marketing Management	Core	4	5		
BA3CRT13	Research Methodology	Core	4	5		
BA3CMT14	Business Laws	Complementary	4	5		
BA3PRP15	Personality Development and Management Skills (Minor Project)	Core	4	5		
			20	25		
Fourth Semester						
BA4CRT16	Financial Management	Core	4	5		
BA4CRT17	Managerial Economics	Core	4	5		
BA4CRT18	Entrepreneurship	Core	4	5		
BA4CMT19	Basic informatics for Management	Complementary	4	5		
BA4CMT20	Corporate Law	Complementary	4	5		
			20	25		

Fifth Semester				
BA5CRT21	Organisational Behaviour	Core	4	6
BA5OPT22	Open Course	Open	3	4
BA5CRT23	Environment Science and Human Rights	Core	4	5
BA5CMT24	Intellectual Property Rights and Industrial Laws	Complementary	4	5
BA5CRT25	Operations Management	Core	2	2
BA5CRT26	Industrial Relations	Core	3	3
			20	25
Sixth Semester				
BA6OCT27	Optional-I	Optional (Core)	4	5
BA6OCT28	Optional-II	Optional (Core)	4	5
BA6CRT29	Strategic Management	Core	4	5
BA6CRT30	Communication Skills and Personality development	Core	4	5
BA6PRP31	Management Project	Core	4	5
			20	25
	Grand Total		120	150

Consolidated Scheme – I to VI Semesters of BCA

Se	Title with Course	Course	Hou	Cred			
m	Code	Category	rs	it	Marks		
	0000		per		In	Ex	Tot
			week		tl	tl	al
		Common	5	4	2	8	10
	English-I	Common		_	0	0	0
	Liigiisii-i	Comple	4	4	2		
	N A a the a me a time	Comple me	4	4		8	10
_	Mathematics	ntary			0	0	0
Ι	Basic	Comple	4	4	2	8	10
		me	4	4			
	Statistics	ntary			0	0	0
	CA1CRT01 -Computer	Core	4	4	2	8	10
	Fundamentals	Core	4	4	0	0	0
					U	U	U
	and						
	Digital Principles		_	_	_	_	
	CA1CRT02-	Core	4	3	2	8	10
	Methodology of				0	0	0
	Programming and C						
	Language						
	CA1CRP01-Software	Core	4	2	2	8	10
	Lab I (Core)				0	0	0
		Common	5	4	2	8	10
	English-II				0	0	0
	Discrete	Comple	4	4	2	8	10
II	Mathematics	me			0	0	0
		ntary					
	CA2CRT03 -Data Base	Core	4	3	2	8	10
	Management	Core	-		0	0	0
	Systems				0		
		Core	4	4	2	0	10
	CA2CRT04-Computer	Core	4	4		8	10
	Organization and				0	0	0
	Architecture		_	_	_	_	
	CA2CRT05-Object	Core	3	4	2	8	10
	oriented				0	0	0
	programming using						
	C++						
	CA2CRP02-Software	Core	5	2	2	8	10
	Lab- II				0	0	0
	Advanced	Comple	4	4	2	8	10
	Statistical	me			0	0	0
	Methods	ntary					
	CA3CRT06-Computer	Core	4	4	2	8	10
III	Graphics				0	0	0
	Стартно	<u> </u>	<u> </u>	<u> </u>		J	

II .	CA3CRT07-	Core	3	4	2	8	10
	Microprocessor and	Corc		·	0	0	0
	PC					U	0
	Hardware						
		Core	4	4	2	0	10
	CA3CRT08-Operating	Core	4	4	-	8	10
	Systems	0	1 .	2	0	0	0
	CA3CRT09-Data	Core	4	3	2	8	10
	Structure using C++	~			0	0	0
	CA3CRP03-Software	Core	6	2	2	8	10
	Lab III				0	0	0
	Operational	Comple	4	4	2	8	10
	Research	me			0	0	0
		ntary					
	CA4CRT10-Design and	Core	4	4	2	8	10
IV	Analysis of				0	0	0
	Algorithms						
	CA4CRT11- System	Core	4	4	2	8	10
	Analysis &				0	0	0
	Software						
	Engineering						
	CA4CRT12-Linux	Core	4	4	2	8	10
	Administration				0	0	0
	CA4CRT13-Web	Core	3	3	2	8	10
	Programming using				0	0	0
	PHP						
	CA4CRP04-Software	Core	6	2	2	8	10
	Lab IV				0	0	0
	CA5CRT14-Computer	Core	3	4	20	80	100
	Networks	0010					
	CA5CRT15-IT and	Core	4	4	20	80	100
	Environment				20	55	100
1	vii Ominiciit	-	1		1		
\mathbf{V}	CASCRT16-lava	('oro	2	2	20	QΛ	100
V	CA5CRT16-Java	Core	3	3	20	80	100
V	Programming using	Core	3	3	20	80	100
V	Programming using Linux						
V	Programming using Linux CA5OPT Open	Core	3	3	20	80	100
V	Programming using Linux CA5OPT Open Course	Core	4	3	20	80	100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software						
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V	Core	4 5	3	20	80	100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software	Core	4	3	20	80	100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V	Core	4 5	3	20	80	100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab	Core	4 5	3	20	80	100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini	Core	4 5	3	20	80	100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini Project in PHP)	Core Core	4 5	3	20	80	100 100 100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini	Core	4 5	3	20	80	100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini Project in PHP)	Core Core	5	2	20 20 20	80 80 80	100 100 100
	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini Project in PHP) CA6CRT17 -Cloud	Core Core	5	2	20 20 20	80 80 80	100 100 100
V	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini Project in PHP) CA6CRT17 -Cloud Computing	Core Core	4 5 6	2 2	20 20 20 20	80 80 80	100 100 100
	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini Project in PHP) CA6CRT17 -Cloud Computing CA6CRT18 -Mobile	Core Core	4 5 6	2 2	20 20 20 20	80 80 80	100 100 100
	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini Project in PHP) CA6CRT17 -Cloud Computing CA6CRT18 -Mobile Application	Core Core	4 5 6	2 2	20 20 20 20	80 80 80	100 100 100
	Programming using Linux CA5OPT Open Course CA5CRP05 -Software Lab V CA5CRP06-Software Development Lab I (Mini Project in PHP) CA6CRT17 -Cloud Computing CA6CRT18 -Mobile Application development-	Core Core	4 5 6	2 2	20 20 20 20	80 80 80	100 100 100

CA6CRP07 –Software	Core	6	2	10	-	100
Lab VI & Seminar				0		
CA6CRP08 -Software	Core	7	3	20	80	100
Development						
Lab II (
Main Project)						
CA6VVT01-Viva Voce	Core		1	-	10	100
					0	

Open Course(OP): CA5OPT01: Informatics and Cyber Ethics, CA5OPT02: Computer Fundamentals, Internet & MS Office.

Electives (PE): CA6PET01: Data Mining, CA6PET02: Digital Image Processing, CA6PET03: Soft Computing Techniques.

Consolidated Scheme for I to VI Semesters – B.Sc. Computer Science

S	Course Code &	Course	Hours per Week		per		Cre	Marks		
m	Title	Category	The ory	L a b	dits	Inte rnal	Exte rnal	To tal		
	English-I	Common	5		4	20	80	10 0		
	Mathema tics-l	Complem entary	4		4	20	80	10 0		
	CS1CRT01 Computer Fundame ntals and Basics of PC Hardware	Complem entary	4		4	20	80	10 0		
1	CS1CRT02 Methodol ogy of Program ming and C Language	Core	4		3	20	80	10 0		
	CS1CMT0 1 Fundame ntals of Digital Systems	Complem entary	4		4	20	80	10 0		

	CS1CRP01	Core		4	2	20	80	10
	Software Lab-I							0
	English-II	Common	5		4	20	80	10
	LIIGHSH H	Common	,		7	20	00	0
	Mathema	Complem	4		4	20	80	10
	tics-II	entary			•	20	00	0
	CS2CRT03	Complem	4		3	20	80	10
	Data	entary	·					0
	Communi	,						
	cation							
	CS2CRT04	Core	4		4	20	80	10
	Computer							0
	Organizati							
П	on and							
	Architectu							
	re							
	CS2CRT05	Core	4		3	20	80	10
	Object							0
	Oriented							
	Program							
	ming							
	using C++							
	CS2CCP02	Core		4	2	20	80	10
	Software							0
	Lab-II	C I	4		4	20	00	10
	Probabilit	Complem	4		4	20	80	10
	y and Statistics	entary						0
	CS3CRT06	Core	4		4	20	80	10
	Database	Core	4		4	20	80	0
	Managem							
	ent							
	Systems							
	CS3CRT07	Core	4		4	20	80	10
	System							0
	Analysis							
Ш	and							
	Design							
	CS3CRT08	Complem	4		4	20	80	10
	Networkin	entary						0
	g							
	Fundame							
	ntals				_			4.5
	CS3CRT09	Core	4		3	20	80	10
	Data							0
	Structure							
	using C++							

	CS3CRP03 Software	Core		5	2	20	80	10 0
	Lab-III							
	CS4CRT10	Core	4		4	20	80	10
	LINUX	00.0	·		·			0
	Administr							
	ation							
	CS4CRT11	Complem	4		4	20	80	10
	Microproc	entary						0
	essor and	,						
	Assembly							
	Language							
	Program							
	ming							
1	CS4CRT12	Core	4		4	20	80	10
V	Computer							0
	Aided							
	Optimizati							
	on							
	Technique							
	S							
	CS4CRT13	Core	4		4	20	80	10
	Web							0
	Program							
	ming							
	Technique							
	S	_						
	CS4CRP04	Complem		5	2	20	80	10
	Assembly	entary						0
	Language							
	Programm							
	ing Lab CS4CRP05	Core		4	2	20	80	10
	Software	Core		4		20	80	0
	Lab IV							
	CS5CRT14	Core	4		4	20	80	10
	System	20.0	_		-	20		0
	Software							
	and							
	Operating							
	System							
	CS5CRT15	Core	4		4	20	80	10
V	IT and							0
	Environm							
	ent							
	CS5CRT16	Core	4		3	20	80	10
	Java							0
	Programm							
	ing using							
	Linux							

	nd Tot al							
	Gra		113	3 7	120	780	2820	36 00
	Viva Voce		112	2	120	700	2020	0
	CS6VVP	Core		0	1	0	100	10
	Project)							
	Main							
	ent Lab II (
	Developm							U
	Software	Core		/	3	20	80	10 0
	7 Seminar CS6PRP08	Coro		7	3	20	00	10
VI	CS6SMP0	Core		3	2	100	0	10
	Programm e Elective							0
	CS6PET	Core	5		4	20	80	10
	:Analytics							
	Big Data	COLE	٦		4	20	ου	0
	Graphics CS6CRT19	Core	5		4	20	80	10
	Computer							0
	CS6CRT18	Core	5		4	20	80	10
	Project)					- -		
	(Mini							
	ent Lab I							
	Developm							
	Software							0
	CS5PRP06	Core		5	2	20	80	10
	Course							O
	Open	COIC	7		7	20	00	0
	CS5OPT	Core	4		4	20	80	10
	Computer Security							0
	CS5CRT17	Core	4		3	20	80	10

Open Course(OP): CA5OPT01: Informatics and Cyber Ethics, CA5OPT02: Computer Fundamentals, Internet & MS Office.

B Sc CYBER FORENSICS (2019 Admission) CONSOLIDATED SCHEME

		Marks

S	Title with	Course	Н	Cred	I	E	To
e	Course Code	Category	rs	its	n	X	tal
m			pe		t	tl	
			r		1		
			W				
			ee				
	EN1CCT01 Fine-	Common	k 5	4	2	80	100
	Tune Your English	002222022		·	0		100
	MM1CMT03	Complem	4	4	2	80	100
	Discrete	e			0		
Ι	Mathematics 1	ntary					
	CF1CRT01	Core	4	4	2	80	100
	Computer				0		
	Organization						
	CF1CRT02	Core	4	3	2	80	100
	Introduction to				0		
	Programming						
	EL1CMT06	Complem	4	4	2	80	100
	Fundamentals of	en			0		
	Digital Systems	tary					
	CF1CRP01	Core	4	2	2	80	100
	Software Lab 1				0		
		Total	2 5	21			600
	EN2CCT03 Issues	Common	5	4	2	80	100
	that Matter				0		
II	MM2CMT03	Complem	4	4	2	80	100
**	Discrete	e			0		
	Mathematics 2	ntary					
	CF2CRT03	Core	4	4	2	80	100
	Introduction to				0		
	Cyber Forensics &						
	Cyber Laws					00	460
	CF2CRT04 Data	Core	4	3	2	80	100
	Structures using				0		
	C++	Complem	4	4	2	90	100
	EL2CMT07 Data	Complem en	4	4	2	80	100
	Communication	tary			0		
	CF2CRP02	Core	4	2	2	80	100
	Software Lab 2				0		
		Total	2 5	21			600
	CF3CRT05	Core	4	4	2	80	100
	Operating		•	•	0		
	Systems and						
	System Software						
	-,					l	

II	CF3CRT06	Core	4	3	2	80	100
I	Computer	Corc	7	3	0	80	100
1	Networks and						
	Network Security						
	CF3CRT07	Core	4	4	2	80	100
		Core	4	4	0	80	100
	Biometric Security	Core	4	4		00	100
	CF3CRT08	Core	4	4	2	80	100
	Microprocessors	Como	4	3	0	00	100
	CF3CRT09 Linux	Core	4	3	2	80	100
	and Java				0		
	Programming	Com	-	2	_	00	100
	CF3CRP03	Core	5	2	2	80	100
	Software Lab 3				0		
	and Security Lab						
	1	TD 4.1		20			600
		Total	2 5	20			600
	MM4CMT03	Comple	4	4	2	80	100
	Operations	me			0		
	Research	ntary					
_	CF4CRT10	Core	4	3	2	80	100
I V	Database				0		
•	Management						
	Systems and						
	Security						
	CF4CRT11	Core	4	4	2	80	100
	Software				0		
	Engineering						
	CF4CRT12	Core	4	4	2	80	100
	Applied				0		
	Cryptography						
	CF4CRP04	Core	5	2	2	80	100
	Software Lab 4				0		
	CF4CRP05	Core	4	2	2	80	100
	Security Lab 2				0		
		Total	2	19			600
	CEECDT12	Cons	5	3	2	90	100
	CF5CRT13	Core	4	3	2	80	100
	Programming in				0		
	Python	Como	Λ	3	2	90	100
V	CF5CRT14 Web	Core	4	3	2	80	100
	Programming				0		
	using						
	.net	Core	Δ.	4	2	00	100
	CF5CRT15	Core	4	4	2	80	100
	Preserving and				0		
	Recovering Digital						
	Evidence						

	CF5CRT16	Core	4	4	2	80	100
	Environmental				0		
	Studies and						
	Human Rights						
	OPEN COURSE	Core	4	3	2	80	100
					0		
	CF5CRP06 Mini	Core	5	2	2	80	100
	Project using				0		
	Python						
		Total	2	19			600
			5				
	CF6CRT17	Core	5	4	2	80	100
	Ethical Hacking				0		
\mathbf{V}	And Digital						
Ī	Forensics						
	CF6CRT18	Core	5	4	2	80	100
	Mobile and				0		
	Wireless Security						
	CF6CBT0*	Core	5	4	2	80	100
	Elective				0		
	CF6SMP07	Core	2	2		0	100
	Seminar				1		
					0		
					0		
	CF6PRP08	Core	8	5	2	80	100
	Project				0		
	CF6VVP01 Viva-	Core		1		1	100
	Voce					0	
						0	
		Total	2 5	20			600
	Grand Total			120			36
	Statio Total						00

Electives

CF6CBT01 Security Threats & Vulnerabilities

CF6CBT02 Information Security, Management and Standards

CF6CBT03 Multimedia Security

CF6CBT04 Digital Image Processing

Open Courses

CF5OPT01 Computer Security

CF5OPT02 Computer Forensics

SYLLABUS FOR B.APROGRAMME IN ENGLISH LITERATURE AND COMMUNICATION STUDIES (MODELIII, Double Main)

SI No	<u>Semes</u>	Course	Title	Hours-
	<u>ter</u>	Code		Credits

1	ı	EN1CCT	Common Course 1	5-4
		01	Fine-tune	
			Your English	
2	I	EN1CST01	English inInformal	4-4
			Situations	
3	I	EN1CRT01	Methodologyof	6-4
4	I	EN1CST02	<u>Literary Studies</u>	4-4
			Conversational	
			Skills	
5	ı		Complementary I.	6-4
			Sociology	
6	I	EN2CCT	Common	5-4
	1	03	Course 3	
			Issues that	
			Matter	
7	I	EN2CRT	Introducing Language	4-4
	1	02	and	
			Literature	
8	II	EN2CST03	Introduction to	6-4
			Communication	
9	II	EN2CST04	Business	4-4
			Communication	
10	I		Complementary II	6-4
	1		Sociology	
11	Ш	EN3CST05	Print Media and	
			Journalism	
12	III	EN3CRT03	Harmonyof Prose	5-4
13	III	EN3CRT04	Symphonyof Verse	4-4
14	Ш	EN3CRT05	Indian Writingin English	5-4
15	Ш	EN3CM	Complementary1-	6-4
		T03	Evolution of	
			LiteraryMovements:	
			The Shapers	
			of Destiny	
16	IV	EN4CST06	Print Media and	5-4
			Journalism 2	
17	IV	EN4CRT	Modes of Fiction	4-4
		05		
18	IV	EN4CRT	Language and	5-4
		06	Linguistics	
19	IV	EN4CRT	Acts on the Stage	5-4
		07		
20	IV	EN4CM	Complementary2-	6-4
		T04	Evolution of	
			LiteraryMovements:Cr	
			OSS	
			Currents of Change	
21	V	EN5CRO	Appreciating Films	4-3
		PG01	TheatreStudies	
			English for Careers	

22	V	EN5CRO	Environmental	5-4
		PG02	Science and Human	
		EN5CROP	Rights	
		<u>G03</u>		
		EN5CR		
		ENT01		
23	V	EN5CST	Creative Writing and	6-4
		07	Translation	
			Studies	
24	V	EN5CST	Mass Communication	5-4
		08	and	
			Broadcasting	

25	V	EN5CST09	Public Relations 1	5-4
26	VI	EN6CST10	Entrepreneurship Development	5-4
27	VI	EN6CST11	Visual Media: Televisionand Cinema	5-4
28	VI	EN6CST12	Public Relations 2	5-4
29	VI	EN6CST13	OfficeAdministration and Human ResourceManagement	5-4
30	VI	Choice Based Course	EN6CB01Comparativ e Literature EN6CB02 Modern MalayalamLiterature in TranslationEN6CB03 Regional Literatures in Translation EN6CB04 Voices from the Margins.	4-3
31	VI	EN6PR01	Project(Individual or group)	1-2

CONSOLIDATED SCHEME FOR ALLSEMESTERS

B.Sc. Electronics (Model – III)

		cett offics (1						
	Course Code	Title of the Course	Course Category					
		English – I	Common-l	5	90	4		
	EL1CRTO 1	Basic Electronics	Core	4	72 4			
	EL1CRT0 2	Methodology of Science	Core	4	72	4		
1	EL1CRP 01	Basic Electronics Lab – Practical	Core	4	72	2	20	
		Physics-Solid State Physics	Complement ary	4	72	3		
		Mathematics – I	Complement ary	4	72	3		
		English – II	Common-II	5	90	4		
	EL2CRTO	Electronic Circuits	Core	4	72	4		
	EL2CRT0	Network Theory	Core	4	72	4		
2	EL2CRT0	Digital Electronics	Core	4	72	4	21	
	EL2CRP 02	Digital Electronics Laboratory – Practical	Core	4	72	2		
		Mathematics – II	Complement ary	4	72	3		
3	EL3CRTO 6	Analog Communicati on	Core	4	72	4	21	
	EL3CRTO 7	Analog ICs and Applications	Core	4	72	4		
	EL3CRT0 8	Electromagne tic Theory	Core	4	72	4		
	EL3CRTO 9	8085 Microprocess or	Core	4	72	4		

EL3CRP 03	Analog Electronics Circuits Lab – Practical	Core	5	90	2	
	Statistics	Complement	4	72	3	
		ary				

	Course Code	Title of the Course	Cours e Categor y				
	EL4CRT1 0	Programming in C	Core	4	72	4	
	EL4CRT1 1	Microwave Electronics	Core	4	72	4	
	EL4CRT1 2	Digital Communication	Core	4	72	4	,
4	EL4CRT1	Instrumentation Electronics	Core	4	72	3	19
	EL4CRP0 4	Programming in C Lab– Practical	Core	5	90	2	-
	EL4CRT0 5	Microprocessor Lab – Practical	Core	4	72	2	
	EL5CRT1 4	Microcontroller s and Applications	Core	4	72	4	
	EL5CRT1 5	Environmental Awareness and Human Rights	Core	4	72	4	
5	EL5CRT1 6	Computer Hardware	Core	4	72	4	19
	EL5CRP0 6	Microcontroller Lab – Practical	Core	5	90	2	
	EL5CRP0 7	Communication Lab – Practical	Core	4	72	2	
	EL5CBT0 1	Open Course	Core	4	72	3	

	EL6CRT1	Optoelectronics	Core	4	72	4	
	7						
	EL6CRT1	Computer	Core	5	90	4	
	8	Networks					
	EL6CRT1	Digital Signal	Core	5	90	4	
6	9	Processing					20
U	EL6CBT0	Choice Based	Core	4	72	4	20
	1	Course					
	EL6SMP0	Presentation	Core	2	36	1	
	1	Skill Practice					
	EL6PRP0	Project Lab	Core	5	90	3	
	1						

OPEN COURSES
Computer Assembling
Mechatronics
Electronic Communication

CHOICE BASED COURSES			
Digital Image Processing			
Power Electronics			
Mobile Communication			

POST GRDUATE PROGRAMS UNDER CREDIT SEMESTER SYSTEM

Course Code	Title of the Course	Type of the Cour se	Hou rs per wee k	Credi ts
	FIRST SEMESTER	l		
CM010101	Specialised Accounting	Core	5	4
CM010102	Organisational Behaviour	Core	5	3
CM010103	Marketing Management	Core	5	4
CM010104	Management Optimisation Techniques	Core	5	4
CM010105	Methodology for Social Science Research	Core	5	4
	TOTAL FOR SEMESTER		25	19
CM010201	SEMESTER Advanced Corporate Accounting	Core	5	4
CM010202	Human Resource Management	Core	5	3
CM010203	International Business and Finance	Core	5	4
CM010204	Quantitative Techniques	Core	5	4
CM010205	5	4		
	25	19		
	THIRD SEMESTE R			
CM010301	Strategic Financial Management	Core	6	5
CM010302	Income Tax – Law and Practice	Core	7	5
CM010303	Security Analysis and Portfolio Management	Core	6	4
CM800301/	Indirect Tax Laws (Group I)	Core	6	4
CM810301/	Logistics and Supply Chain	-		
CM820301	Management (Group 2) Total	Electi		
	Quality Management (Group 3)	ve		10
	TOTAL FOR THE SEMESTER		25	18
	FOURTH SEMESTER			
CM010401	Advanced Cost and Management Accounting	Core	6	5
CM010402	Income Tax-Assessment and Procedure	Core	7	5
CM800401/ CM810401/ CM820401	Derivatives and Risk Management (Group 1) Retail and Rural Marketing (Group 2)	Core - Electi ve	6	4

TOTAL CREDITS FOR THE PROGRAMME				
TOTAL FOR THE SEMESTER 25				
		Viva		
CM010404	Comprehensive Viva Voce	Core-	Nil	2
		ct		
		Proje		
		-		
CM010403	Project Report	Core	Nil	4
	3)			
	Intellectual Property Rights (Group			
CM820402	Legal Framework for I.T. Based Business and	ve		
CM810402/	International Marketing (Group 2)	Electi		
	Behavioural Finance (Group 1)	-		
CM800402/	Personal Investment and	Core	6	4
	Management (Group 3)			
	E-Commerce and E-Business			

MSW PROGRAM STRUCTURE

Course	Title of the Course		Type of	Hours	Credits
Code			the	per	
			Course	week	
	FIRST SEMESTER	R			
SW010101	Social Sciences for Social Work		Core	3	3
SW010102	Human Growth and Development		Core	3	3
SW010103	History, Philosophy and Fields of Soc Work	ial	Core	3	3
SW010104	Social Work Practice with Individuals		Core	3	3
SW010105	Social Work Practice with Communiti	es	Core	3	3
SW010106	Field Practicum		Core	12	6
	Semester I Total				21
	SECOND SEMEST	ER		<u> </u>	•
SW010201	Introduction to Abnormal and Social Psychology		Core	3	3
SW010202	Counselling and Psychotherapy		Core	3	3
SW010203	Professional Skills for Social Workers		Core	3	3
SW010204	Social Work practice with Groups		Core	3	3
SW010205	Social Work Research and Statistics		Core	3	3
SW010206	Field Practicum 2		Core	12	6
	Semester II Total				21
	THIRD SEMESTE	R			
SW010301	Planning and Implementation of Development Projects	Cor	e	3	3
SW010302	Administration of Human Service Organizations	Core		3	3
SW010303	Field Practicum 3	Core		12	6
	Specialization Cours	ses			
	Group 1: Community Develop	pmen	t (CD)		
SW800301	Rural & Urban Community		tive	3	3

	Development			
SW800302	Environment and Disaster	Elective	3	3
	Management			
SW800303	Community Health for Development	Elective	3	3
	Practice			
	Group 2: Family and Child Wo	elfare (FCW)	
SW810301	Social Work Practice With Families	Elective	3	3
SW810302	Policies and Programmes for	Elective	3	3
	Children and Youth			
SW810303	Population dynamics and	Elective	3	3
	Reproductive and Child Health			
	Group 3: Medical and Psychiatric So	L cial Work (N	(IPSW)	
SW820301	Clinical Assessment and Diagnosis	Elective	3	3
	of Psychiatric Disorders			
SW820302	Social Work in the Field of Health	Elective	3	3
SW820303	Health Care Administration and	Elective	3	3
	Community Health			
	Semester III Total			21
	FOURTH SEMEST	ER		
SW010401	Social Legislation and Human	Core	3	3
	Rights			
SW010402	Gerentological Social Work	Core	3	3
SW010403	Field Practicum 4	Core	12	6
SW010404	Dissertation	Core	3	3
SW010405	Internship (After the completion of	Core	10	5
	fourth semester examination)			
	Specialization Cours			
SW800401	Group 1: Community Develo Human Resource Management for	Elective	3	3
3 W 000401	Development Practice	Elective	3	3
SW800402	Economic Development: Theory and	Elective	3	3
3 W 000402	Practice	Elective	3	3
		In (DOW)		
SW810401	Group 2: Family and Child We		3	2
5W810401	Therapeutic Interventions in the field	Elective	3	3
	of Family and Child Welfare			
SW810402	Social Work in Education	Elective	3	3
	Group 3: Medical and Psychiatric So	cial Work (N	MPSW)	
SW820401	Social Work Interventions in the	Elective	3	3
	field of mental health			
	l .			

SW820402	School Mental Health and Social	Elective	3	3
	Work Practice			
	Comprehensive Viva Voce			1
				27
	MSW Total			90

Semester I - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010101	Management Concepts & Organizational Behaviour	40	60	4
MB010102	Business Communication	40	60	4
MB010103	Managerial Economics	40	60	4
MB010104	Accounting for Management	40	60	4
MB010105	Quantitative Methods	40	60	4
MB010106	Legal Environment of Business	40	60	4
MB010107	Environment Management	40	60	4
MB010108	Course Viva I		50	2

Semester II - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credit s
MB010201	Financial Management	40	60	3
MB010202	Marketing Management	40	60	3
MB010203	Human Resources Management	40	60	3
MB010204	Operations Management	40	60	3
MB010205	Management Science	40	60	3

MB010206	Management Information Systems & Cyber Security	40	60	3
MB010207	Business Research methods	40	60	4
MB010208	Entrepreneurship Development	40	60	4
MB010209	Course Viva II		50	2

Semester III - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010301	Big Data & Business Analytics	40	60	4
MB010302	Business Ethics & Corporate Governance	40	60	4
MB010303	Course Viva III		50	2

Semester IV - Core Courses

Course Code	Course Title	Continual Evaluation (Marks)	University Evaluation (Marks)	No. of Credits
MB010401	Strategic Management	40	60	4
MB010402	Course Viva IV		100	2

Instructions to candidates for college admission

- 1. No student shall be eligible for admission to a first degree programme unless he/she has successfully passed the examination conducted by a Board/University at the +2 level of schooling (either through formal schooling for 12 years, or through open school system) or its equivalent. (Eligibility as per University nrms)
- 2. The admission shall be made on merit on the basis of criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the government concerned from time to time.
- 3. Student enrollment shall be in accordance with the academic and physical facilities available keeping in mind the norms regarding the student-teacher ratio, the teaching-non-teaching staff ratio, laboratory, library and such other facilities. The in-take capacity shall be determined at least six months in advance by the university/institution through its academic bodies in accordance with the guidelines/norms in this regard issued

- by the UGC and other statutory bodies concerned so that the same could be suitably incorporated in the admission brochure for the information of all concerned.
- 4. Depending upon the academic and physical facilities available in the institutions, the university may allow an institution to admit a certain number of students directly to the second year of a first degree programme, if the student has either (a) successfully completed the first year of the same programme in another institution, or (b) already successfully completed a first degree programme and is desirous of and academically capable of pursuing another first degree programme in an allied subject.

CAMPUS CODE OF CONDUCT

- 1. Students are expected to maintain the highest standards of discipline and dignified manner of behaviour inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.
- 2. A five day working schedule from Monday to Friday is followed. Classes are scheduled from 9.30 a.m. to 3.30 p.m. The first period will begin with a prayer song which will be played through P.A System. The students shall stand in attention till the prayer ends. Those who are standing outside the classroom are also expected to follow this.
- 3. All the students are expected to be present in the class well -within time and late coming will also result in loss of attendance for the corresponding hour, if the student arrives more than 10 minutes late.
- 4. Students shall rise from their seats when the teacher enters the class room and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. Silence shall be observed during class hours.

- 5. Teachers shall be greeted appropriately with "Good Morning Sir/Miss" or "Good Afternoon Sir/Miss" and a "Thank you Sir/Miss" when the teacher leaves the class room.
- 6. No student shall enter or leave the class room when the session is on, without the permission of the teacher concerned.
- 7. All students shall leave the classes immediately after the college time. Students should leave the college campus before 5 PM, unless written consent is obtained for the same. Do not spend much time in canteen, coffee shops etc.
- 8. In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
- 9. Students can leave the campus during class hours only after getting a gate pass from the Principal, HoD, or the tutor and after making entry in the Gate Register maintained by the gate keeper.
- 10. Students having lab sessions in the FN or AN, have to report to the lab directly in time and they are not expected to go to the class room.
- 11. All leave applications (Regular & Medical) shall be submitted in time, for sanction by HoD and concerned teachers.

 Application for medical leave shall be accompanied by valid medical certificates.
- 12. Students shall come to the college in approved uniforms with formal shirts tucked into trousers In addition, lady students will have a blazer over their shirts. Students shall not make any alterations to the Uniform issued from the college without the permission of the concerned HOD and any violation of this will attract a fine of Rs300 and repetition of this could result in suspension from the college.
- 13. All the students are expected to attend all college functions in college uniform unless otherwise specified.
- 14. All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action.
- 15. Students may request for relaxation in uniform to the department and if found satisfactory, he/she will be issued with a permission token to be kept along with the ID card to be shown to the authorities on demand during the period of dress code relaxation
- 16. All kinds of tattooing, body piercing, hair styling etc. that goes against the existing social norms and which could go against the spirit of JBC academic values will be referred to the discipline committee.
- 17. Any dress code violation noticed within the campus will attract a fine of Rs.300 and could initiate further disciplinary actions.
- 18. As per the Govt. order, students shall not bring powered/altered vehicles inside the campus, that is not approved by MVD.
- 19. Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behaviour such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.

- 20. For independent study, students are expected to use the class rooms, library or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.
- 21. Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. However under normal circumstances students shall retreat to their hostels or residences from the campus by 5.00 PM.
- 22. Access to academic buildings beyond the above timing and on holidays without written permission from the concerned HOD will be treated as a case of indiscipline.
- 23. All the students are advised to follow the JBC Mobile phone policy and bring to the notice of the authorities violations if any.
- 24. Accessing Social Networking Sites is prohibited within the college campus. However accesses to these sites are permitted in hostel building during time slots specified by the hostel wardens.
- 25. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept.
- 26. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing-gum, pan-masala etc. are strictly prohibited.
- 27. It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambiance.
- 28. Carefully handle the furniture, equipments, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine.
- 29. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus.
- 30. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners, X'mas stars etc. in the campus without the permission of the competent authority.
- 31. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive.
- 32. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
- 33. Student leave applications will not be entertained beyond 7 working days from the actual date of leave under any circumstance. The maximum number of on duty leaves admissible is restricted to 10 days per semester.
- 34. Disciplinary procedures will be initiated against the students who fail to get the minimum number of attendance percentage as prescribed by the University. As part of this, if the student has the required minimum attendance,

condonation will be given by the University after paying the prescribed University fee / fine as decided by the Management from time to time. Candidates between 65% to 75% other than the allowed leave can apply for condonation of shortage to the Principal only if the absence is on medical grounds or reasons beyond the control of the student. Necessary Medical Certificate is to be attached along with the application form. Condonation of shortage of attendance can only be availed once for a two year programme and twice for a three year programme. Candidates with less than 65% are not eligible for condonation. The college reserves the right to publish the condonation and year-back lists during the time of semester exam fee payment, as per advice from different departments. The college management reserves the right to levy fines and disciplinary action as per the college council decisions in lieu of these.

- 35. During internal examinations of 2 Hr period, students are not allowed to leave the hall within one hour from the beginning of the exam, and students have to occupy the seat 5 minutes before the commencement of the examination.
- 36. The third series test will be optional and the students, who desire to attend this, need to register well in advance with the concerned tutor. The syllabus for third series shall be 3rd and 4th modules from the university syllabus.
- 37. The College Union will be formed as per Lyngdoh Committee recommendations approved by the Honorable Supreme Court of India. It will be based on a parliamentary (indirect) system given in Section No.6.2.4 of Lyngdoh Committee recommendations.
- 38. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.
- 39. Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India.
- 40. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
- 41. Pay fees, mess bills etc. in advance or in time, which will avoid fines.
- 42. Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the College.
- 43. Expulsion from the College is enough for expulsion from the hostel.
- 44. In case of any instance of noncompliance of existing rules or any observed matter/behavior that deviates from the vision and mission of JBC, all the staff members are empowered to initiate disciplinary procedure by filling in a standard form which in turn may lead to the constitution of an enquiry committee and further proceedings.
 - Fine policy of JBC: The money collected from the students as fine on instances of noncompliance with the rules and norms will be kept in a separate account and will be utilized for purposes such as charity, scholarship, student co-curricular activities and renovation/maintenance in case of damage to property.

1	Mobile Phone Policy : Introduction
	The purpose of this policy is to establish clear cut guidelines regarding the usage of mobile phones inside the
	campus. This policy is applicable to all those who enter the
	campus.
2	Mobile Phone Policy
	Realizing the importance of communication and the possible impact of mobile phone usage inside the campus, the following guidelines are arrived at.
	 Students are not permitted to use mobile phones inside the classrooms while class is in progress.
	 Students who are staying in college hostels should abide by the rules issued by the Warden.
	 Day scholars carrying mobile phones to the college shall deposit the same in their bags during examinations.
	 The mobile phones shall be kept in silent mode while depositing in the designated place.
	 All the staff members are empowered to confiscate mobile phones found with students violating the above rules.
	 Students violating the above rules will be fined an amount of Rs 1000/- and the confiscated mobile phones will be returned to the students only after the completion of their course.
	Staff members are allowed to use mobile phones in their
	respective cabins and for taking attendance as per the
	college policy.

INSTRUCTIONS TO CANDIDATES DURING EXAMINATIONS

A. While entering the examination hall

- 1. Candidates with an identity card and hall ticket will be admitted to the examination Hall. Arrive at least 30 minutes before the exam is due to start.
- 2. Make sure your mobile phone, tablet, smart watch or any other electronic communication gadgets is switched off and place it at the front together with any bags, books, coats etc. Then find your seat.
- 3. Make sure you know the time and locations of your exams. Check whether you should go directly to an exam hall or a waiting room.
- 4. Do not bring any unauthorized material (e.g. written notes, notes in dictionaries, paper, and sticky tape eraser,). Pencil cases and glasses cases must not be taken to your desks. These will be checked and confiscated.

- 5. You are allowed to bring tissues and a water bottle into the exam.
- 6. Normally, you are required to answer questions using blue or black ink. Make sure you bring some spare pens with you.
- 7. Exchange of any materials, stencils, mathematical instruments etc, is strictly prohibited.
- 8. Do not write answers in wrong sections as there is a risk of these being not examined.
- 9. Do not disobey any instruction/s issued to you by the Supervisor.
- 10. Do not behave in a rude or disobedient manner. Failure to observe the instructions may result in expelling the candidate instantly and punishing the misconduct of breach of rules by excluding him from any University or College Examination.
- 11. Place your Hall ticket and Student ID card on your desk.
- 12. Listen carefully to instructions. Students are required to comply with the instructions of Supervisor at all times. For example, if you are asked to sit in a designated place then you must do so and you must not move.

B. In Examination Hall.

- 1. You are not permitted to share dictionaries, calculators or any other materials during the examination.
- 2. Write on both sides. Do not write your name on any part of your answerbook or disclose your identity in any other manner. Do not write anything on the question paper.
- 3. If you suspect that there is some error in the body of the question paper, bring it immediately to the notice of the Senior Supervisor so as to enable him to rectify it after making the necessary enquiries.
- 4. Do not turn over exam papers, do not start writing exam answers until told to do so
- 5. You are not allowed to leave the exam rooms in the first hour and last fifteen minutes. Note that in the case of listening exams, you are not allowed to leave the exam room at any time. If you need to leave an Oral Exam you must ask the Assessor if it is possible.
- 6. Unless specifically indicated in instructions from the module convenor either on the examination paper itself or in a separate note from the module convenor, no extra pages of any sort will be provided for rough work. You should normally be required to do any rough work in the exam answer books provided and to draw a line through any such work not considered part of your answer.
- 7. Everything you write (including any notes and rough work) must be in the answer booklet. Do not write large bold letters, numbers or equivalent marks on the question paper. Do not use sticky tape or any kind of eraser fluid to hide anything you write. You must draw a line with a pen through rough work or other notes not considered part of your answer.
- 8. If you have any question, raise your hand and a Block Supervisor will come to you. Teachers will not give hints or answers, so please do not ask for them.
- 9. Keep your eyes on your own paper. Remember, copying is cheating and its punishable.
- 10. Stop writing immediately when the Block supervisor / invigilator says it is the end of the exam.
- 11. Leave the exam hall quickly and quietly. Remember to take all your belongings with you. (Remember to collect all your belongings from holding rooms.)
- 12. Warning bell will be given ten minutes before the close of the examination; at the second bell you must stop writing, and be ready to hand over your answer-books to the supervisor. You must not leave your seat until all your answer-books are collected by the supervisor.

C. While handing over the answer-books

1. Make sure that you have completely and correctly, written your seat number and other details on the cover page of the answer-book/s and supplement/s.

- 2. All answer-books and supplements supplied to you must be handed over to the Supervisors intact whether written in or blank.
- 3. Do not take with you any answer-book or supplement written in or blank while leaving the examination hall. Tie or Staple your main answer book with all additional supplementary carefully.

Date	Important Days In June 2021
1 June	College Reopens
4 June	Payment of semester Fee
5 June	World Environment Day
12 June	World Day Against Child Labour
14 June	World Blood Donor Day
21 June	World Music Day, ,International Yoga Day and World Father's Day
26 June	International Day against Drug Abuse

Date	Important Days In July 2021
July 11	World Population Day
July 12	First Internal Examination
July 17	World Day for International Justice

July 20	Bakrid
July 28	World Nature Conservation Day

Date	Important Days In August 2021
6 August	Hiroshima Day
9 August	Quit India Movement Day, Nagasaki Day
12 August	International Youth Day
15 August	Independence Day
18 August	College closes for Onam holidays
19 August	Muharum, World Photography Day
26 August	Women's Equality Day
29 August	National Sports Day
31 August	College reopens after onam holidays

Important Days In September 2021
Internal Examinations
Teachers' Day
International Literacy Day
World First Aid Day & Hindi Diwas
Engineers Day (India), International Day of Democracy,
World Ozone Day
International Day of Peace (UN) & World Alzheimer's Day
First Semester UG Classes begins ,World Tourism Day
World Heart Day

Dates	Important Days In October 2021

1 October	International Day of the Older Persons,
2 October	Gandhi Jayanti, International Day of Non-Violence
3 October	Even Semester Fee Payment
4 October	World Animal Welfare Day
5 October	World Teachers' Day
8 October	Indian Air Force Day
9 October	World Postal Day
10 October	World Mental Health Day
11 October	International Day of the Girl Child
15 October	World Students' Day
17 October	International Poverty Eradication Day
24 October	United Nations Day
31 October	National Unity Day

Date	Important Days In November 2021
1-Nov	Family Literacy Day
2-Nov	Fourth/Sixth Semester UG Classes begins
4-Nov	First Semester PG Classes begins
14-Nov	Children's Day, Jawaharlal Nehru birthday
17-26Nov	Association inauguration of different departments
19-Nov	World Citizen day,
20-Nov	Universal children day
21-Nov	World Television day, World Fisheries day
30-Nov	Flag day

Dates	Important Days In December 2021
1 December	World AIDS Day

2 December	National Pollution Control Day
2 December	International Day for the Abolition of Slavery
3 December	World Day of the Handicapped
4 December	Indian Navy Day
7 December	Armed Forces Flag Day
7 December	International Civil Aviation Day
9 December	International Anti-Corruption Day
10 December	Human Rights Day
18 December	Minorities Rights Day in India
22 December	National Mathematics Day
24 December	College closes for Christmas holidays ,National Consumer Rights Day
25 December	Christmas Day
31 December	New Year's Eve

Dates	Important Days In January 2022
3 January	College opens after Christmas holidays,
4 January	Union Inauguration
10 January	World Hindi Day
12 January	National Youth Day
15 January	Indian Army Day
25 January	National Voters Day, National Tourism Day
26 January	Republic Day
30 January	Martyr's Day

Dates	Important Days In February 2022
4 February	World Cancer Day

15 February	Arts Fest, College Day
20 February	World Day of Social Justice
24 February	Sports Meet
28 February	National Science Day

Dates	Important Days In March 2022
8 March	Women's Day
10 March	Model Examinations
21 March	World Forestry Day
22 March	World water Day
31 March	College closes for Vacation